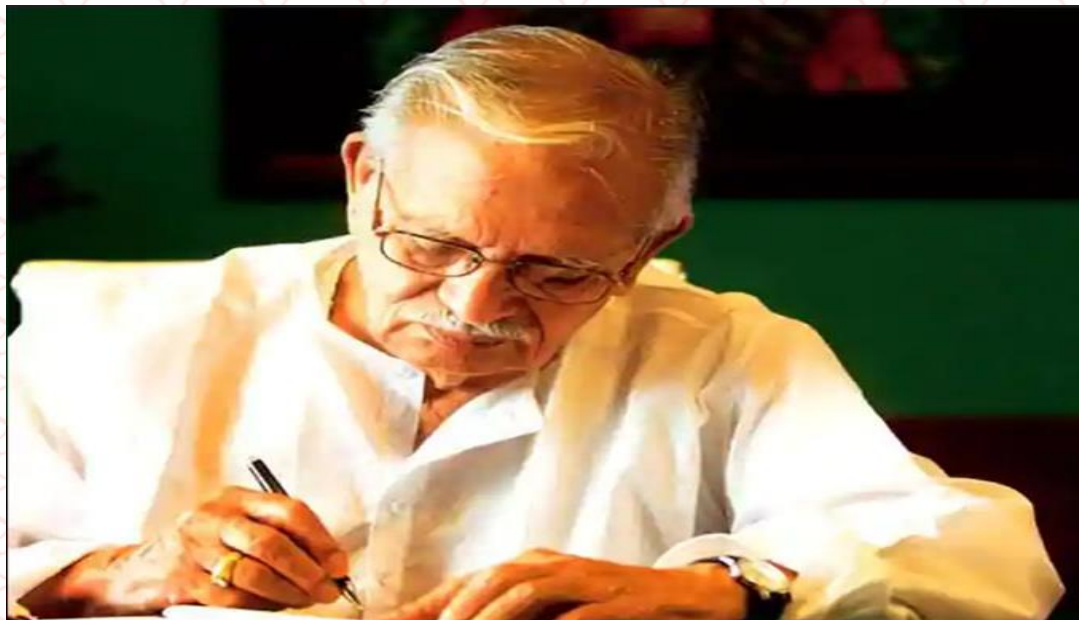




VOICE



There are two types:

1. Active Voice 2. Passive Voice

A sentence is said to be in active voice if the subject performs the action.

A sentence is said to be in the passive voice if the subject does not perform the action actively instead it remains passive.

Voice



RULES FOR CHANGE OF VOICE:

While changing from 'active voice' to 'passive voice':

1. Rule : Subject and object interchange their places:

- **Rajini sang a song. (Active)**
- **A song was sung by Rajini. (Passive)**
- **He eats an apple. (Active)**
- **An apple is eaten by him. (Passive)**

2. Rule : The 3rd form of the verb is used with is/am/ are / was / were / been / being according to the tense.

RULES FOR CHANGE OF VOICE:

3. Rule : The verb is made singular or plural according to the new subject used in the passive voice.

- Ravi is **teaching** the students. (Active)
- The students are **being taught** by Ravi. (Passive)

4. Rule : 'By' is used in the passive voice after the agent (doer / performer) and is placed before the object according to need.

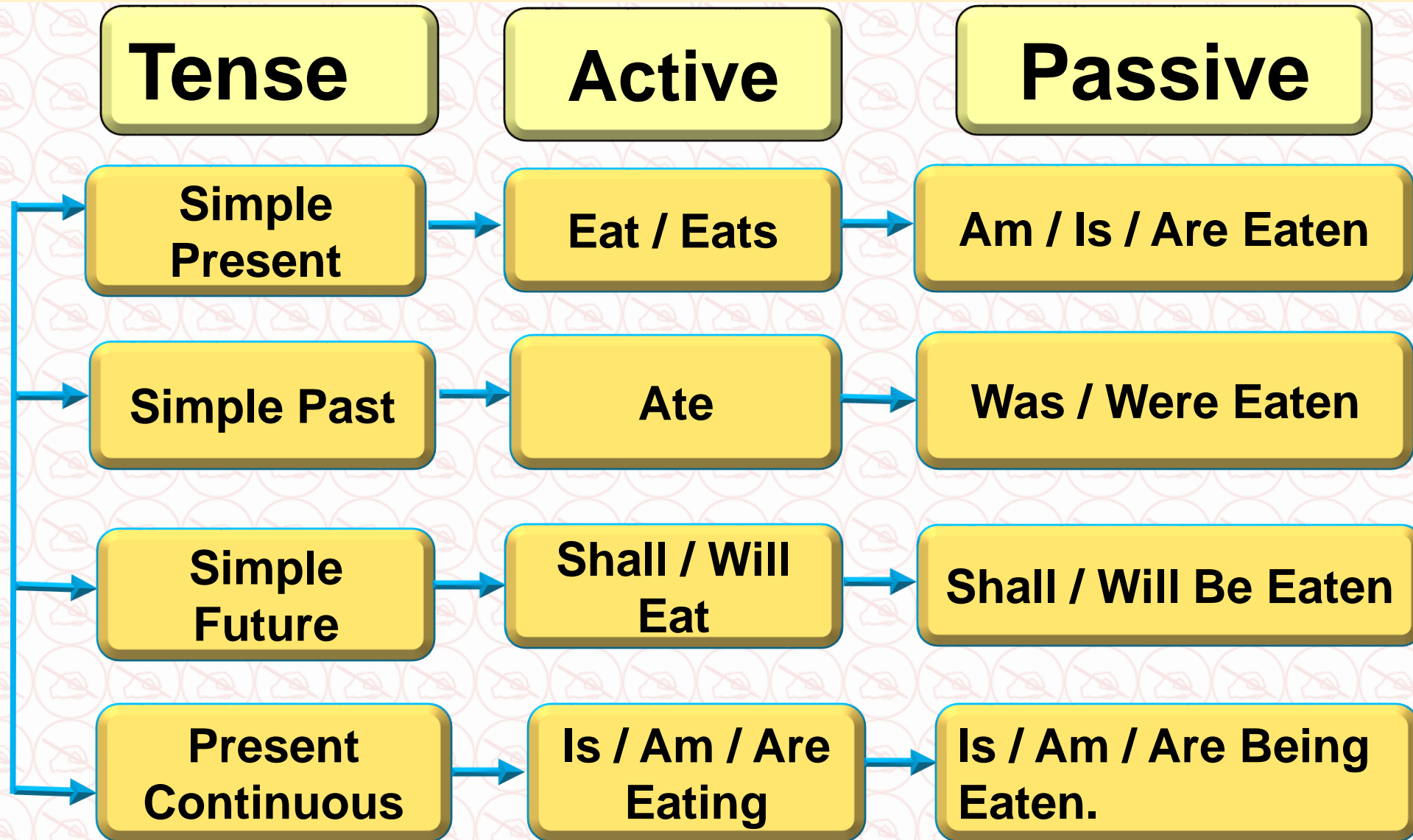
RULES FOR CHANGE OF VOICE:

Rule : Intransitive verbs do not have passive form. (e.g. verbs like

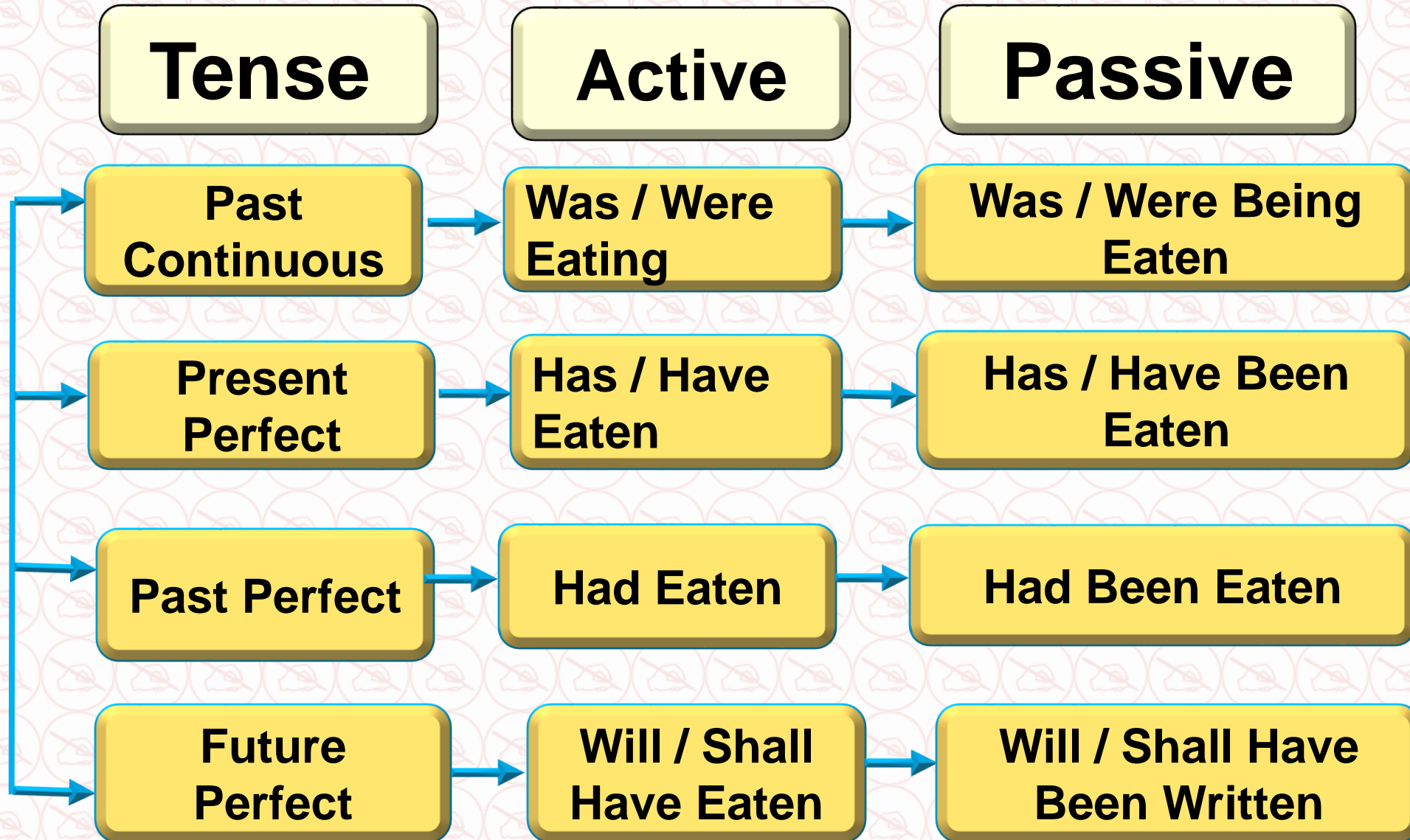
laugh, come, see, sleep, come, sit etc.)

- **They sat. (No passive)**
- **Ravi laughed. (No passive)**
- **None stood. (No passive)**
- **They sat upon the chair. (Active)**
- **The chair was sat upon by them. (Passive)**
- **He laughed at the beggar. (Active)**
- **The beggar was laughed at by them. (Passive)**

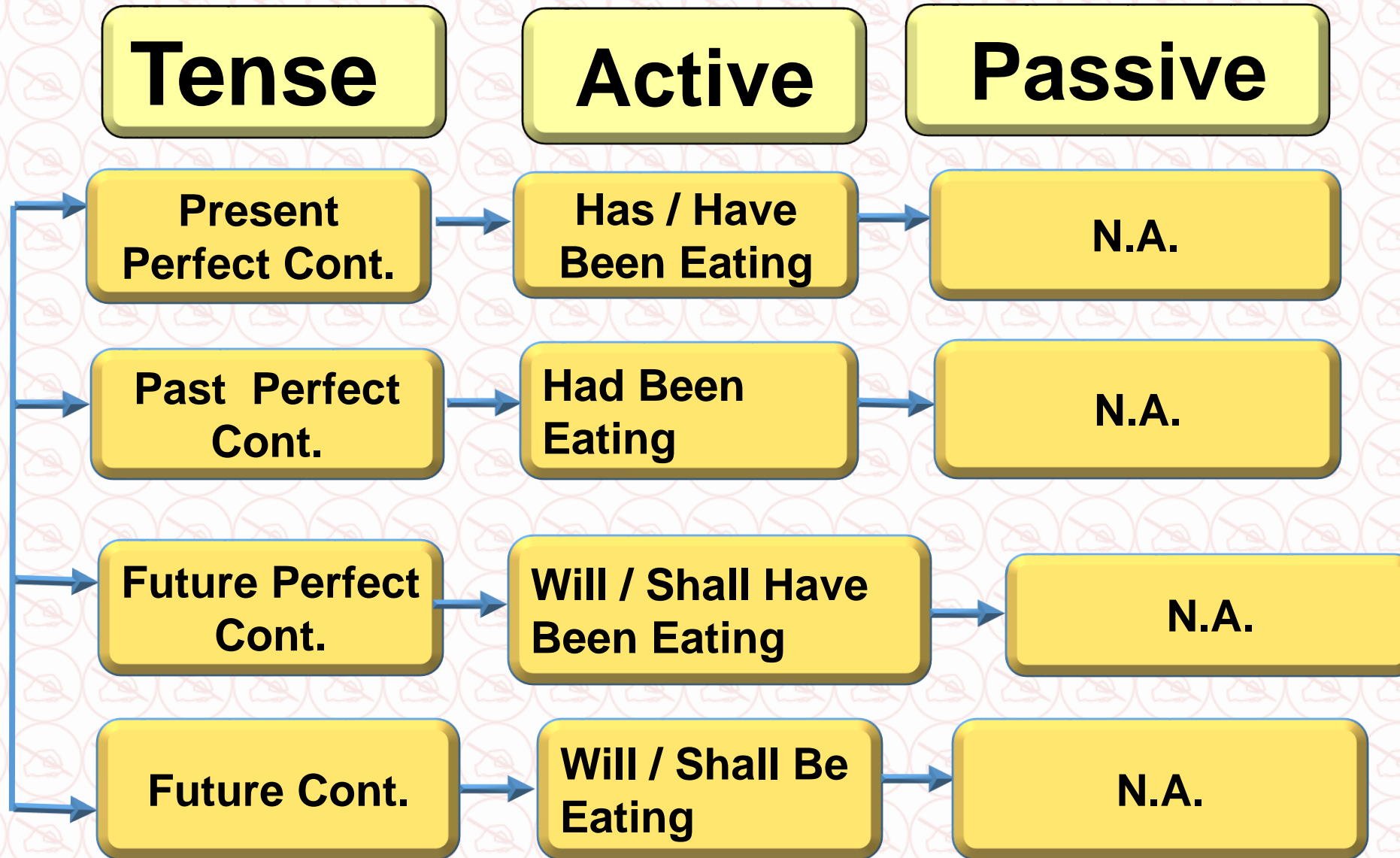
TRANSFORMATION OF VERBS



TRANSFORMATION OF VOICE



TRANSFORMATION OF VOICE



TRANSFORMATION OF THE SUBJECT

Active

Passive

Active

Passive

1

I

Me

5

She

Her

2

He

Him

6

They

Them

3

You

You

7

It

It

4

We

Us

8

Who

By Whom

VARIOUS TENSES AND CHANGE OF VOICE:

1. Present Indefinite:

➤ **Subject + V1 (eat) + Object: (Active)**

Ravi eats an apple. (Active)

2. Present Continuous:

➤ **Subject + is / am / are + verb + ing + object: (Active)**

Ravi is eating an apple. (Active)

VARIOUS TENSES AND CHANGE OF VOICE:

Radha has eaten an apple. (Active)

An apple has been eaten by me. (Passive)

Ravi ate an apple. (Active)

An apple was eaten by him. (Passive)

VARIOUS TENSES AND CHANGE OF VOICE:

Ravi was eating an apple. (Active)

An apple was being eaten by Ravi. (Passive)

Ravi had eaten an apple. (Active)

An apple had been eaten by Ravi. (Passive)

VARIOUS TENSES AND CHANGE OF VOICE:

I shall eat an apple. (Active)

An apple will be eaten by me. (Passive)

Ravi shall have eaten an apple. (Active)

An apple shall have been eaten by Ravi. (Passive)

INTERROGATIVE SENTENCES:

- a. Is he eating an apple?
- b. Is an apple being eaten by him?
- c. Are they playing cricket?
- d. Is cricket being played by them?
- e. Am I to pay the bill? **(Active)**
- f. Is the bill to be paid by me? **(Passive)**

INTERROGATIVE SENTENCES:

- a. Does he eat an apple ?
- b. Is an apple eaten by him ?
- c. Did he give you a call?
- d. Were you given a call by him?

INTERROGATIVE SENTENCES:

- a. Was he eating an apple ? (Active)
- b. Was an apple being eaten by him ? (Passive)
- c. Have they played cricket? (Active)
- d. Has cricket been played by them?(Passive)

INTERROGATIVE SENTENCES:

6. Questions begin with Modals:

- a. **May he win the match?**
- b. **May the match be won by him?**
- c. **Can he play cricket?**
- d. **Should he complete the task alone?**
- e. **Will his friend be forgiven by him?**

INTERROGATIVE SENTENCES:

7. Questions begin with why, what, when, where:

Why do you eat an apple?
(Active)

What did he see at the fair?
(Active)

Where did he keep the apple?
(Active)

When do children ask for sweets? (Active)

INTERROGATIVE SENTENCES:

8. Questions begin with 'who':
- a. Who told you this?
 - b. By whom were you told this?
 - c. Who has sent these flowers?
 - d. Who has told you about your illness?
 - e. By Whom have you been told about your illness ?
 - f. Who gave you these flowers?

PREVIOUS YEAR QUESTIONS

Directions (1-15): The sentences have been given in Active/Passive voice. From the given alternatives, choose the one which best expresses the given sentence in Passive/Active voice and mark it in the Answer Sheet.

- **Q1. He would have written this essay in time.**
 - (a) The essay was written on time
 - (b) This essay would have been written by him in time
 - (c) The essay was written by him in time.
 - (d) He wrote the essay on time

Q2. Can we send the parcel tomorrow?

- (a) Can be the parcel sent by us tomorrow?
- (b) Can we be sent by the parcel tomorrow?
- (c) Can the parcel be sent by us tomorrow?
- (d) Can the parcel sent by us tomorrow?

Q3. He should be polite

(a) He must be polite

(b) To be polite is needed by him

(c) He needs to be polite

(d) None of the these

• **Q4. They are laughing at you.**

(a) You are being laughed by them.

(b) You are being laughed at by them.

(c) You are laughed at by them.

(d) You are being laughed by us.

• **Q5. The fire engulfed the building.**

- (a) The building was engulfed in the fire.
- (b) The building was engulfed by the fire.
- (c) The building was engulfed the fire.
- (d) The building was engulfed to the fire.

- **Q6. You have to choose a dish.**
 - (a) A dish have been chosen by you.
 - (b) A dish has to be chosen by you.
 - (c) A dish has been chosen by you.
 - (d) A dish has to choose by you.

- **Q7. I am to do it.**
 - (a) It is to be done by me.
 - (b) It is to do by me.
 - (c) It should be done by me.
 - (d) It has to be done by me.

• **Q8. Paint the windows.**

- (a) Windows should be painted
- (b) Let the windows be painted
- (c) Let be the windows painted
- (d) Windows are to be paint.

- **Q9. Please shut the door and go to sleep,**
 - (a) The door is to be shut and you are to go to sleep.
 - (b) Let the door be shut and you be asleep.
 - (c) You are requested to shut the door and go to sleep.
 - (d) The door is to be shut and you are requested to sleep.

- **Q10. Prepare yourself for the worst.**
 - (a) You yourself be prepared for the worst
 - (b) The worst should be prepared by yourself.
 - (c) Be prepared for the worst
 - (d) For the worst preparation should be made by you.



- **Q11. Who prepared it?**

- (a) By whom it was prepared?

- (b) By whom it got prepared?

- (c) By whom was it prepared?

- (d) Had it been prepared by?

• **S1. Ans.(b)**

Sol. Modal Perfect changes accordingly.

Sub + Modal + have + V3 + Object

to Object + Modal + have + been + V3 + by + Sub.

S2. Ans.(c)

Sol. Can + Sub + V1 + object →

Can + Object + be + V3 + by + Sub.

• **S3. Ans.(d)**

Sol. If any form of 'be' is used as main verb, the sentence can't be turned into passive.

S4. Ans.(b)

**Sol. Sub + is/are/are/V1 + ing + Object →
Object + is/am/are + being + V3 + by + Subject.**

S5. Ans.(a)

**Sol. Sub + V2 + Object →
Object + was/were + V3 + by + Subject
But certain verbs take fixed preposition after them that replace the
'by' of 'by + Sub'.
For eg. amazed at, tired of, engulfed in filled with..... etc.**

•

S6. Ans.(b)

**Sol. Subject + has/have/had + to + V1 + object →
Object + has/have + had + to + be V3 + by + Sub.**

S7. Ans.(a)

Sol. Active → To + V1

Passive → To + be + V3.

- **S8. Ans.(b)**

Sol. imperative sentences with object.

Changes into Let + object + be + V3 in Passive Voice.

S9. Ans.(c)

Sol. Imperative sentence with object changes into you are ordered/requested/forbidden etc + to + v1 + object in Passive Voice or Let + object + be + v3 form.

- **S10. Ans.(c)**
Sol. Options 'C' fits in the context.

S11. Ans.(c)
Sol. Option 'C' fits in the context.

Thank
you

