



MISSION SSC 2023



FOR SSC MTS/STENO/CPO

Active & Passive Voice

Through Exercise



ENGLISH

LIVE 04:00 PM 



मिशन SSC 2023

ENGLISH



ACTIVE & PASSIVE VOICE



Active voice: In active sentences, the subject is active or the subject performs the actions.

e.g. The cow (Subject) is eating (Verb) grass (Object).—Active Voice

Passive voice: In passive sentences, the subject is no longer active or the subject is acted upon by the verb

e.g. Grass (Subject) is being eaten (Verb)



Simple Present Tense

is, am, are + 3rd verb

Active Voice	Passive Voice
He lights the candle.	The candle is lighted by him.
He does not light the candle.	The candle is not lighted by him.
Do you eat meat?	Is meat eaten by you?



Present Continuous Tense

is, am, are + being + 3rd verb

Active Voice	Passive Voice
I am driving a car.	A car is being driven by me.
I am not driving a car.	A car is not being driven by me.
	Is a car being driven by



Present Perfect Tense

has, have + been + 3rd verb

Active Voice	Passive Voice
She has stolen my book.	My book has been stolen by her.
She has not stolen my book.	My book has not been stolen by her.
Has she stolen my book?	Has my book been stolen by her?



Simple Past Tense	
was, were + 3 rd verb	
Active Voice	Passive Voice
She finished work.	Work was finished by her.
She did not finish work.	Work was not finished by her.
Did she finish work?	Was work finished by her?



Past Continuous Tense

Was , Were +being+3rd verb

Active Voice	Passive Voice
I was driving a car.	A car was being driven by me.
I was not driving a car.	A car was not being driven by me.
was I driving a	was a car being



Past Perfect Tense	
had+been+3rd verb	
Active Voice	Passive Voice
I had completed the assignment.	The assignment had been completed by me.
I had not completed the assignment.	The assignment had not been completed by me.
Had I completed the assignment?	Had the assignment been completed by me?



Simple Future Tense	
will, shall+be+3rd verb	
Active Voice	Passive Voice
My uncle will pay my tuition fee.	My tuition fee will be paid by my uncle.
My uncle will not pay my tuition fee.	My tuition fee will not be paid by my uncle.
Will my uncle pay my tuition fee?	Will my tuition fee be paid by my uncle?



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ENGLISH



**ACTIVE & PASSIVE VOICE
(QUESTIONS ASKED IN
PREVIOUS YEAR EXAM)**



1. Lower the boats.
 - A. Let the boats be lowered.
 - B. The boats would be lowered.
 - C. Please let the boat be lowered.
 - D. The boat be lowered please.
- Answer: a)
Explanation: Let the boats be lowered.

0:30



2. Help the poor.

A. The poor be helped please

B. Please help the poor.

C. The poor should be helped.

D. Let the poor be helped.

0:30

Answer: d)

Explanation: Let the poor be helped.



3. Do not idle away your time.
- A. Your time should not be idled away.
 - B. Let your time be not idled away.
 - C. Let your time not be idled away.
 - D. Your time not be idled aw

0:30

Answer: c)

Explanation: Let your time not be idled away.



4. Never disobey your elders.
- A. You are ordered not to disobey your elders.
- B. You are asked not to disobey your elders.
- C. You are not to disobey your elders.
- Answer: b)

Explanation: You are asked not to disobey your elders.

D. Do not to disobey your elders.

0:30



5. Please make room for me.
- A. You are ordered to make room for me.
- B. You are requested to make room for me.
- C. You should to make room for me.

0:30

Answer: b)
D. Please make room for me.
Explanation: You are requested to make room for me.



6. Mind your own business.

A. You ordered to mind your own business.

B. You are to mind your own business.

C. You are asked to mind your own business.

Answer: c)

D. You should to mind your own business.

0:30



7. Mend it or end it.
- A. You are asked to mend it or end it.
 - B. You should mend it or end it.
 - C. You mend it or end it.
 - D. You mend it or end it.

0:30

Answer: a)

Explanation: You are asked to mend it or end it.



8. Tell the servant to prepare tea.
- A. You are asked to tell the servant to prepare tea.
- B. You are said to tell the servant to prepare tea.
- C. You are ordered to tell the servant to prepare tea.
- D. ^{Answer: a)} You are advised to tell the servant to prepare tea.
Explanation: You are asked to tell the servant to prepare tea.

0:30



9. Do not laugh at others.
- A. You should not to laugh at others.
- B. You laugh not at others.
- C. You are requested not to laugh at others.
- D. You are asked not to laugh at

Answer: d)

Explanation: You are asked not to laugh at others.

0:30



10. Please read out this letter to me.
- A. You are requested to read out this letter to me.
- B. You are ordered to read out this letter to me.
- C. You read out this letter to me.
- D. Please read out this letter to me.
- Answer: a)
- Explanation: You are requested to read out this letter to me.

0:30



0:30

11. He was congratulated by his teacher on his brilliant success in the recent examination.

(a) His teacher congratulated him on his brilliant success in the recent examination

(b) His teacher congratulated him for his success in the examination

(c) His teacher congratulated him on his success



12. People speak English all over the world.

(a) English is spoken all over the world.

(b) English was spoken all over the world.

(c) English was spoken by people.

Option a

(d) English is spoken by people.

0:30



13. Who gave you permission to enter?
- (a) By whom were you given permission to enter?
- (b) By whom was you given permission to enter?
- (c) By whom you were given permission to enter?
- (d) By whom given you permission to enter?
- Option a

0:30



14. The Principal has granted him a scholarship.

(a) A scholarship has granted to him by the Principal.

(b) He has been granted a scholarship by the Principal.

(c) He has granted a scholarship by the Principal.

(d) A scholarship was granted to him by the Principal.

Option b

0:30



15. Open the door.

(a) The door must be opened.

(b) The door will be opened.

(c) The door is opened.

(d) Let the door be opened.

0:30

Option d



HOME WORK

I did not trust anybody.

- (a) Nobody was trusted by me.**
- (b) Anybody had been trusted by me.**
- (c) Nobody would be trusted by me.**
- (d) Nobody has been trusted by**

